

Conditions Of Payment

Ronald G. Zelt, MD, Inc

Patient's Name _____

Date _____

Booking yourself for surgery should be done only after you have carefully read all the information we have provided you. When you confirm your date of surgery with our office, you are agreeing to the following conditions.

- A deposit equal to the fixed costs of your surgery (operating room fees) is required in order to reserve the date of the surgery. The deposit is **non-refundable within 14 days of the surgery date** (except under extenuating circumstances).
- If you book your surgery less than 2 weeks prior to your surgery date, full payment for your surgery is required to reserve a date for surgery.
- Cancellation of your surgery less than 2 weeks prior to your date of surgery, regardless of when the surgery was booked, will result in a penalty equal to the fixed costs of your surgery – ie. the operating room fees owed to the surgical centre.
- Once your deposit has been received, you can only change the date of surgery once and only if the surgery is over two weeks away.
- Unless otherwise indicated, the balance of payment is due no later than 10 days prior to your surgery day.
- Dr. Zelt is the only person who can cancel your surgery due to a medical condition. If Dr. Zelt cancels the surgery, then the surgery can be rescheduled without penalty. If surgery is impossible to reschedule, then all funds will be refunded.
- It is **very important that you arrive on time 1 hour prior to your procedure**. There will be an additional fee of \$500 charged to you if you arrive more than 30 minutes later than the time given to you. Thereafter, there is a charge of \$500 per 30 minutes you are late. PLEASE BE ON TIME!
- When you book surgery with our office, operating room time is scheduled and the fees associated with rental of operating time are nonrefundable within two weeks of your surgery.

Should a revisional or touch-up surgery be required to achieve the desired goals of the original surgery, then the surgical fee is waived and patients are required to cover only the fixed costs of the surgery including anesthesia fees (if any), clinic fees and applicable taxes.

Natalie Gordon
Office Manager, Ronald G. Zelt MD Inc

Patient's Name
Patient's Signature